

**MINUTES OF THE COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON
THURSDAY 1st MARCH 2018 AT 08:00 PM IN THE THAXTED DAY CENTRE**

Present: Councillors: T. Frostick (Chairman), Cllr's: V Knight (Vice Chair) Brazier, Howells, Williams, Spencer, Frater (Arrived at 20:02), Stewart

Also, present:

District Cllr J Freeman.

Mike Collins (Deputy Parish Clerk) and 5 members of the public.

The Chairman wishes to clarify the reason for the late venue change and the current state or repair of the Guildhall and wishes to reiterate the content of Clerks emails to the Council that the Undercroft and the Building cannot be entered until it is made safe. This will be determined by UDC and must remain in the hands of UDC, No Parish Councillor is permitted to attempt to deal with this matter on our behalf, it is in the Hands of relevant employees in connection to this building. I would ask that you refrain from making contact UDC in connection to this and I would ask that all those with interest must leave this matter in the hands of the Clerk and appropriate employees of UDC. Updates are regularly forwarded and will continue until the area, and building are safe for public use. Thank you.

17/18.182 APOLOGIES FOR ABSENCE

County Cllr Simon Walsh

District Cllr Martin Foley

Cllr David Morgan, Cllr Antoinette Wattebott, Cllr Judy Miller.

17/18.183 DISCLOSURE OF INTERESTS

None

17/18.184 PUBLIC SPEAKING TIME

A Resident wished to speak about Monk Street, the chairman reminded the speaker that this item was not on the Agenda, the Speaker wished to know how many homes Thaxted Parish Council own, the chairman answered, None.

A Resident also wished to discuss matters in connection to the Neighbourhood Plan, the speaker was advised to address the points in writing to the clerk.

17/18.185 DISTRICT COUNCILLOR REPORTS ON MATTERS RELATING TO THE PARISH OF THAXTED

Appendix A

17/18.186 COUNTY COUNCILLOR REPORTS ON MATTERS RELATING TO THE PARISH OF THAXTED

Appendix B – from Cllr Foley

A verbal report from Cllr Freeman was received during the meeting in connection to an update on recent and continued flooding along the B184 (close to Dovehouse farm), which now appears to be in hand.

17/18.187 MINUTES

RESOLVED To **APPROVE** and sign as a correct record the minutes of the Council meeting held on **1st FEBRUARY 2018**

17/18.188 COMMITTEE MINUTES

RESOLVED To **APPROVE** and sign as a correct record the minutes of the Planning committee meeting held on **15TH FEBRUARY 2018**

PLANNING APPLICATIONS

a) To consider and comment on the following planning applications:-

i) APPLICATION NO. UTT/18/0460/FUL

PROPOSAL: Airfield works comprising two new taxiway links to the existing runway (a Rapid Access Taxiway and a Rapid Exit Taxiway), six additional remote aircraft stands (adjacent Yankee taxiway); and three additional aircraft stands

LOCATION: Stanstead Airport

A recorded vote was requested and the results of such are: **4 AGAINST** (Cllrs; Frostick, Knight, Stewart, Howells) and **4 FOR** (Cllrs; Brazier, Frater, Spencer, Williams) Chairman uses casting vote, **1 AGAINST**.

It is therefore **RESOLVED** to **OBJECT** to this application

Chairman's Initials

ii) APPLICATION NO. UTT/18/0248/FUL**PROPOSAL:** Erection of 4 no. dwellings.**LOCATION:** Land At Wedow Road Thaxted**RESOLVED** to unanimously **OBJECT** to this application with the following comments:

The Parish Council are concerned that there may be Flooding as a result of this development, in addition to this, it appears that the latest highways Response may not to be accurate and does not take in to account the most recent housing development. The Parish Council would also consider this overdevelopment and would object due to the loss of amenity space. In the absence of a design and access statement which the council would require visibility of, The Council also feel that this development would restrict or even prevent vital access to any cleaning or remedial works as deemed necessary to the existing culvert.

iii) APPLICATION NO. UTT/18/0412/HHF**PROPOSAL:** Erection of two storey extension**LOCATION:** Pennys Cutlers Green**RESOLVED** to **SUPPORT** this application**iv) APPLICATION NO. UTT/18/0230/FUL****PROPOSAL:** Proposed 1 and a half storey 3 bedroom property**LOCATION:** Land At Sarnia Cutlers Green Cutlers Green Lane**RESOLVED** to **SUPPORT** this application**v) APPLICATION NO. UTT/17/3571/FUL****PROPOSAL:** Proposed residential development and associated infrastructure to erect 9 no. dwellings.**LOCATION:** Land East Of Claypit Villas Bardfield Road Thaxted**RESOLVED** to **OBJECT** to this application with the following comments

As previously noted, The Council consider this Ribbon development and is contrary to policy S7 The ridge height remains too high which therefor could create Loss of light or overshadowing The Parish Council also have concerns in relation to the views in terms of visibility from the garage which will have an impact on highway safety. Thaxted Parish Council continue to consider this overdevelopment, excessive large dwelling are not in accordance with the latest housing needs survey which called for one and two bedroom homes as identified as part of the emerging Neighbourhood Plan. The site was dismissed in principal during the call for sights because of policy S7, in addition to these points there has been absolutely no consultation with local residents

b) NEIGHBOURHOOD PLAN

Appendix C

17/18.189 FINANCE

i) To note Council income and expenditure as follows:

a) ExpenditureTo agree Council gross expenditure from 1st – 31st January 2018 as follows:

i) Co-operative Current A/c	£11,724.17
ii) Santander A/c (Market)	£2.70
iii) Co-operative (Guildhall) A/c	£190.03
iv) Petty Cash	£39.41

b) IncomeTo note Council gross income from 1st – 31st January 2018 as follows:

v) Co-operative Current A/c	£701.99
vi) Santander (Market)A/c	£2.93
vii) Co-operative (Guildhall) A/c	£0
viii) Scottish Widows (Investment) A/c	£0
ix) Scottish Widows Market (Investment) A/c	£0
x) NS&I Guildhall	£0

Chairman's Initials

c) Earmarked Reserves

The Chairman gave a brief resume of the current EMR's and the Council resolved unanimously to Agree and Accept the current EMR's.

d) ANNUAL RETURN 2017 - 2018

- i) **RESOLVED** To **APPROVE** the Annual Governance Statement
- iii) **RESOLVED** To **APPROVE** the Accounting Statements

17/18.190 INTERNAL AUDIT REPORT.

This Council Noted the recommendations from the recent Internal Audit and thanked the clerk for all her hard work.

17/18.191 THAXTED PARISH COUNCIL DOCUMENT UPDATES

The Council unanimously approved all of the following.

- I. To **APPROVE** the updated Risk Assessment and Management Document.
- II. To **APPROVE** the updated Review of effectiveness of Internal Audit Document.
- III. To **APPROVE** the updated Asset Register & Monitoring Document.
- IV. To **APPROVE** the schedule of Council Meeting 2018-2019
- V. To **APPROVE** the Updated Financial Regulations

17/18.192 WEAVERHEAD LANE LEASE

The Council resolved unanimously **and APPROVED, SIGNED and WITNESS** the two leases connected to Parking spaces at Weaverhead lane.

17/18.193 FOOTPATH

The Council have chosen **not** to Make a response in connection to this matter.

17/18.194 CLERKS REPORT

The Council wished to thank the Clerk and other for attending various meetings & events and for keeping the Parish Council at the forefront of community matters.

As a result of a recent break in at the Library/CIC/Parish Council building, it is requested that the Clerk liaise with UDC & the Landlord to discuss any increased security measures, should they feel any necessary.

As an ongoing action for the Deputy clerk, the Parish Council wishes to replace and upgrade the CCTV.

17/18.195 COMMUNITY LIBRARY'S EVENT 2018

To **Note** upcoming community library events and Discuss Thaxted Parish Councils Possible Attendance

See: www.libraries@essex.gov.uk for full event details

Resolved that Dena may attend an appropriate timed event and report back findings if appropriate.

17/18.196 COACH PARK

The chairman requested that this item be moved to the main Agenda, all in attendance were in agreement.

It was **RESOLVED** and **AGREED** that the Clerk be authorised to explore the formalisation of school use as drop off and pick-up point.

17/18.197 DATE OF THE NEXT MEETING

The next meeting will be on **April 5th 2018** at Thaxted Guildhall at 8:00pm.

In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act, 1960, the public and press will be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17/18.198 EXISTING ALLOTMENT PLOT ALONG BARDFIELD ROAD

To receive a verbal update in connection to an existing allotment plot and Authorise the clerk to continue discussions and actions in connection to the land along the Bardfield end road.

Chairman's Signature

Dated: 5th April 2018

Chairman's Initials