

**MINUTES OF THE PARISH COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON  
THURSDAY 3<sup>rd</sup> JANUARY 2019 AT 08:00 PM IN THE DAY CENTRE**

**Present:** Councillors: T Frostick (Chairman), V Knight (Vice Chairman), W Brazier, J Spencer, R Williams, J Miller, A Watebott, I Stewart, D Morgan, A Frater.

**Also Present:**

Dena Ludford Parish Clerk 1 members of the public

**19/20.358 APOLOGIES FOR ABSENCE**

Cllr Alison Howells  
County Cllr Simon Walsh  
District Cllr John Freeman  
District Cllr Martin Foley

**19/20.359 DISCLOSURE OF INTERESTS**

None

**19/20.360 PUBLIC SPEAKING TIME**

None Received

**19/20.361 DISTRICT COUNCILLOR REPORTS ON MATTERS RELATING TO THE PARISH OF THAXTED**

None Received

**19/20.362 COUNTY COUNCILLOR REPORTS ON MATTERS RELATING TO THE PARISH OF THAXTED**

None Received

**19/20.363 MINUTES**

**RESOLVED** To **APPROVE** and sign as a correct record the minutes of the Council meeting held on 6th DECEMBER 2018

**19/20.364 COMMITTEE MINUTES**

**RESOLVED** To **APPROVE** and sign as a correct record the minutes of the Planning committee meeting held on 13th DECEMBER 2018.

To **NOTE** the minutes of the Finance & Assets committee meeting held on 13th DECEMBER 2018.

As a recommendation from the Finance and assets committee, to approve the Proposed Budget and Finance regulation.

Proposed by Cllr R Williams, seconded by Cllr V Knight – **RESOLVED** Unanimous

**19/20.365 BUDGETS**

- To **NOTE** and **APPROVE** the draft budget as attached for £117,500
- **UNANIMOUSLY RESOLVED** as Proposed by Cllr V Knight, Seconded by Cllr D Morgan To **RECOMMEND** that the precept to be levied on parishioners in 2019/2020 is set at £117,500. This will result in a Band D property paying £85.63 per annum, an increase of £1.45 when compared to the 2018/2019 year.

**19/20.366 FINANCE REGULATIONS**

**RESOLVED** To **APPROVE** the revised Finance Regulations

**19/20.367 PLANNING APPLICATIONS**

a) To consider and comment on the following planning applications:-

Chairman Initial

**i) APPLICATION NO. UTT/18/3395/FUL**

PROPOSAL: Construction of 1 no. 3 bedroom bungalow with detached garage and new access

LOCATION: Greenhill Cottage Bardfield End Green

**RESOLVED to SUPPORT**

**ii) APPLICATION NO. UTT/18/3282/HHF**

PROPOSAL: Demolition of single storey side extension. Erection of two storey side and

single storey rear extensions. Erection of front porch

LOCATION: Graces Farm Cottage Thaxted Road

**RESOLVED to make NO COMMENT**

**iii) APPLICATION NO. UTT/18/3339/FUL**

PROPOSAL: Erection of 1 no. dwelling together with cartlodge and new access point.

Amendment to previously approved application UTT/18/0851/FUL

LOCATION: Land East Of Bluebell Cottage Cutlers Green

**RESOLVED to SUPPORT**

**iv) APPLICATION NO. UTT/18/3338/FUL**

PROPOSAL: Demolition of existing outbuilding and erection of 2 no. detached dwellings

and erection of cartlodge revised scheme to that approved under UTT/18/0852/FUL

LOCATION: Jareth Cutlers Green

**RESOLVED to OBJECT**

The Parish Council consider this to be Over Development, the property referred to as a cart lodge appears to be in use and occupied as a home/dwelling which has also been constructed in Brick. There appears to be only one fire corridor of 1m and two windows which look directly to the others property creating a loss of privacy. Thaxted Parish Council also feel that this is moving away from the requirements of the Neighbourhood plan with the desirability of smaller properties.

**b) NEIGHBOURHOOD PLAN****THAXTED NEIGHBOURHOOD PLAN STEERING GROUP REPORT FOR PARISH COUNCIL MEETING 03.01.19**

There is little to add from last month's report, the referendum ballot paper and instructions should be posted to all registered voters by the UDC next week.

Please ensure you vote and encourage others to vote so that we have a good turnout.

To NOTE that the referendum polling cards will be sent on Monday 7<sup>th</sup> January.

Cllr D Morgan & Cllr A Frater both Wish to be nominated to attend the Polling count on the 25<sup>th</sup> January, in addition Peter Neal, Rosie Barry-Jackson & Richard Haynes will be asked/invited to attend.

**19/20.368 FINANCE**

i) To note the Councils Gross income and expenditure as follows:

**a) Expenditure**

To agree Council gross expenditure from 1st September - 30th November 2018 as follows:

i) Co-operative Current A/c	£56699.27
ii) Co-operative (Guildhall) A/c	£353.45
iii) Petty Cash	£79.76
iv) Lloyds Current A/c	£79,863.28
v) Lloyds Direct Savings	£10,000

Chairman Initial

**b) Income**

To note Council gross income from 1st September – 30th November 2018 as follows:

i)	Co-operative Current A/c	£56897.59
ii)	Co-operative (Guildhall) A/c	£6,680
iii)	Petty Cash	£360.00
iv)	Lloyds Current A/c	£68,583.12
v)	Lloyds Direct Savings	£50,000.00

c) To receive a full report of the Council's income & expenditure finances from 1st April 2018 – 31st November 2018

d) To Review on line payment for Approval

**19/20.369 CLERKS REPORT.**

None received.

**19/20.370 PAPER-FREE WORKING & REDUCTION OF WASTE**

**RESOLVED** To **APPROVE** that ALL future meetings including committees, will, where possible, not produce associated paperwork for Councillors or Public. In accordance to our publication policy and environmental policy.

**19/20.371 MOBILE TABLETS**

**RESOLVED** To **APPROVE** the introduction of Mobile Tablet information forum for the exclusive use of Parish Council Business for all Councillors. To Authorise the Clerk to proceed with the introduction of this service.

**19/20.372 VILLAGE OF THE YEAR**

**RESOLVED** that on this occasion the council has no desire to enter for Village of the Year 2019.

**19/20.373 NOTIFICATION OF LOCAL BUS CONSULTATION DECEMBER 2018**

To Consider the Parish Councils response to the consultation which commenced on the 19 December and will run until March 22nd 2019. The questionnaire will be available from ECC libraries (from January onwards), and is available to access via: [www.essex.gov.uk/local-bus-consultation](http://www.essex.gov.uk/local-bus-consultation) or by phoning: 03457 430430.

**19/20.374 LIBRARY CONSULTATION FORMATION OF WORKING GROUP**

**RESOLVED** To **APPROVE** the formation and membership of a Working Group to support the Thaxted Library. Cllr's A Frater, D Morgan, J Spencer, A Wattebott & V Knight are forming a working group and will meet on Thursday 17<sup>th</sup> January 2019 for the first working group meeting.

**19/20.375 DATE OF THE NEXT MEETING**

The next meeting will be on **February 7th February 2019** at Thaxted Guildhall at 8:00pm.

To resolve that under the Public Bodies (Administration to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the Public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government act 1972.

**19/20.376 EXISTING PLOT ALONG BARDFIELD ROAD**

The chairman provides a verbal update in ref to Ref minute ref: 17/18.270 as discussed on the 7th June 2018. Resolved to continue to draft memorandum or understanding with those included and return this item to full council with upcoming developments.

Chairman Signature:

Date:

Chairman Initial