

**MINUTES OF THE PARISH COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON
THURSDAY 7th February 2019 AT 08:00 PM in the Guildhall**

Present: Councillors: T Frostick (Chairman), W Brazier, J Spencer, J Miller, A Wattebott, I Stewart, D Morgan, A Frater, A Howells.

Also Present:

District Cllr Martin Foley
Dena Ludford Parish Clerk
7 members of the public

19/20.377 APOLOGIES FOR ABSENCE

Cllr V Knight (Vice Chairman)
Cllr R Williams
District Councillor J Freeman
County Councillor Simon Walsh

19/20.378 DISCLOSURE OF INTERESTS

None Received

19/20.379 PUBLIC SPEAKING TIME

A resident asked about the coach park and if the price of the works would be in the public domain. The clerk and Chairman responded that this would follow the necessary protocol of any council work where tender documents are to be submitted. The speaker also asks if this would come under S137 LGA 1972, the Clerk and Chairman responded that this would not and the Chairman would put within the minutes the Act in which this could fall.
Road Traffic Regulation Act 1984 s57 (1) (b)

**19/20.380 DISTRICT COUNCILLOR REPORTS ON MATTERS RELATING TO THE PARISH OF THAXTED
Appendix A**

**19/20.381 COUNTY COUNCILLOR REPORTS ON MATTERS RELATING TO THE PARISH OF THAXTED
Appendix B**

Cllr Wattebott wished to clarify why motorbikes are excluded from the road notice as detailed in in the recent order connecting Thaxted Byway 22 Tilty & Delfpits lane, which are not in the Cllr's report, and that the motorbikes using this area are causing considerable damage to this byway to a point where this is not passable to walk, the Council wishes to alert Cllr Walsh to this and ask for his comments.

19/20.382 MINUTES

RESOLVED To **APPROVE** and sign as a correct record the minutes of the Council meeting held on **3rd January 2019**

19/20.383 COMMITTEE MINUTES

RESOLVED To **APPROVE** and sign as a correct record the minutes of the Planning committee meeting held on **17th JANUARY 2019**.

To **NOTE** the minutes of the Clarence House Garden Committee meeting held on **12th DECEMBER 2018**.

19/20.384 SCHEDULE OF COUNCIL MEETINGS

RESOLVED To **APPROVE** the schedule of Council and Committee meetings for 2019-2020 with the following changes. The first new council meeting will on the 9th May 2019, and all dates are to be rechecked to ensure all fall on a Thursday.

19/20.385 GRANTS 2019-2020

Chairman Initial

- a) **RESOLVED** to **APPROVE** the grant application process and documentation for 2019-20
 b) **RESOLVED** to **APPROVE** the grant Advertising poster.

19/20.386 PLANNING APPLICATIONS

a) To consider and comment on the following planning applications: -

UTT/19/0065 /DOV	PROPOSAL: Variation of S106 dated 8th August 2013 to vary the obligations relating to the footway and cycleway and substitute a new plan into the agreement in order to increase the number of routes available to the public across the open space. LOCATION: Land South Of Sampford Road B1051 Walden Road	Planning officers comments have been received and are available via: https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PL4HJFQN01000 The request to vary the s106 is therefore REFUSED
UTT/19/0086 /HHF	PROPOSAL: Two storey rear extension LOCATION: 28 Magdalen Green Thaxted	RESOLVED to Make NO COMMENT
UTT/19/0105 /HHF	PROPOSAL: Conversion of existing garage workshop to annex and proposed three bay cartlodge. LOCATION: Orchard House Causeway End	RESOLVED to SUPPORT
UTT/19/0173 /HHF	PROPOSAL: Section 73A Retrospective application for amendments to approved scheme for new cart lodge and studio, closure of existing Eastern vehicular access and reinstatement of frontage wall, setting back of existing gateway at Western vehicular access (approved under planning permission UTT/18/3205/HHF) - both side garages to cartlodge have been extended to the rear 600mm and central garage enclosed LOCATION: Greensleeves 37 Bolford Street	RESOLVED to Make NO COMMENT
UTT/18/3452 /FUL	PROPOSAL: New 20 space car park with installation of pay and display ticket machine, one electric vehicle charging point, one coach bay and new signage. LOCATION: Coach Park Bardfield Road	This Council is unable to make a resolution on this application as they are the named applicant.

b) NEIGHBOURHOOD PLAN

To Congratulate the Neighbourhood Plan Steering Group on a successful referendum result and to NOTE that this result will be officially confirmed by Uttlesford's Cabinet on the 12th February 2019. A press and publication report is attached.

Appendix C & D

19/20.387 COMMUNITY LED HOUSING

Cllr David Morgan spoke about a recent presentation he had attended at Uttlesford District Council, which would give the local residents who were unable to secure a home by other means an opportunity to live within Thaxted. A presentation is available written by Stephanie Baxter.

The Chairman proposed that a steering group is established and this was unanimously agreed: Cllr Brazier, Morgan & Stewart all expressed that they would be on this Working Group, this group may also include others who may be able and technically minded to offer their expertise. Cllr Frostick and Knight would also be Ex Officio members of this group.

19/20.388 FINANCE

i) Resolved to note the Councils Gross income and expenditure as follows:

a) Expenditure

To agree Council gross expenditure from 1st December – 31st December 2018 as follows:

Chairman Initial

i) Co-operative Current A/c	£67.37
ii) Co-operative (Guildhall) A/c	£84.87
iii) Petty Cash	£0
iv) Lloyds Current A/c	£11,660.52
v) Lloyds Direct Savings	£10,000

b) Income

To note Council gross income from 1st December – 31st December 2018 as follows:

i) Co-operative Current A/c	£1675.78
ii) Co-operative (Guildhall) A/c	£185.00
iii) Petty Cash	£0
iv) Lloyds Current A/c	£13,080.63
v) Lloyds Direct Savings	£22.21

c) The Council agreed the on line payment sheet for Approval

d) To **NOTE** Cllr Williams reports that in accordance with the Financial regulations 2.2 acting as Audit compliance Councillor., Is pleased to advise that he has now completed a full audit on the Thaxted Parish Council accounts, for the period: 1st April 18 - 31st. Dec.18. which has Cllr Williams full approval.

Cllr Williams would like to take this opportunity to thank Dena as Clerk and RFO for all her help and support, and always prepared to go that extra mile, if necessary.

This council records our grateful thanks to Cllr Williams for his due diligence.

19/20.389 HIGHWAYS DEVOLUTION PROJECT

a) To review the proposed agreement and schedule of works including financial arrangements as outlined by Essex County Council.

b) To consider if Thaxted Parish Council wish to be a part of this pilot scheme.

(to receive a verbal update from the clerk)

Resolved: to withdraw from the process.

19/20.390 WILD THAXTED

RESOLVED: the inclusion of this working group under the banner of the Finance and Assets Committee of the Parish Council and for this working group to have authority to spend any grant monies it receives, and to provide frequent reports to the F&A committee.

19/20.391 ASSISTANT TO THE CLERK ROLE

RESOLVED: to Defer the future role of the Assistant to the clerk and the longer-term requirements until after the next elections.

19/20.392 CLERKS REPORT.

To **VIEW** the Clerks Report on matters relating to the council.

19/20.393 LIBRARY CONSULTATION

To receive a report from the Library consultation working group and to consider Thaxted Parish Councils official response to the Thaxted Library consultation.

The clerk will send a letter to our MP thanking her for her support in keeping this Library open.

This Council will write officially outlining our desire to keep the library based on the work that the steering group has already uncovered.

It is proposed that the council are interested in entering in discussions with ECC in the future running of Thaxted library.

Resolved: that Cllr Frostick and the Clerk attend a meeting with the relevant persons to voice the Councils commitment and opinions on a way forward should Tier 4 be implemented by ECC.

19/20.394 LOCAL COMMUNITY POLICE MEETING

Chairman Initial

To receive a verbal update from the Chairman who attended this meeting on the 24th January 2019
The Chairman reported that there are currently 24 police officers in UDC and a local police officer who is from Thaxted, we have a new Sargent and there is to be police cadet academy.

19/20.395 DATE OF THE NEXT MEETING

The next meeting will be on 7th March 2019 at Thaxted Guildhall at 8:00pm.

To resolve that under the Public Bodies (Administration to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the Public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government act 1972.

19/20.396 EXISTING PLOT ALONG BARDFIELD ROAD

The Clerk and Chairman provided a verbal update in ref to Ref minute ref: 19/20.376 as discussed on the 3rd January 2019.

A lengthy and healthy discussion in connection to the proposed changes made to the proposed memorandum of understanding which was presented by the Chairman at the last meeting.

This having been reviewed by the interested parties was brought back to this Council for debate.

Council were made aware of new ideas in connection to the land strip that is now formally put forward in the Neighbourhood Plan was also discussed.

The council debated alternative options and solutions to this land strip which may benefit the parishioners of Thaxted in the longer term.

In an effort to ensure that the best course of action be taken a proposal was made by Cllr Stewart.

Cllr Stewart proposed that the Council withdraw the proposed sale of the strip of land fronting the Bardfield Road and as part of the deal on the current planning application.

A vote was taken on Cllr Stewarts proposal, and the results were as follows:

For: 6

Against: 3

Resolved: Council therefore withdraws the sale of the strip of land owned by Thaxted Parish Council fronting the Bardfield Road not forming that part which is within the current planning application.

Meeting closed at 22:06