



THAXTED PARISH COUNCIL

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MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON THURSDAY 17th SEPTEMBER 2020 following on from the preceding MEETING VIA Zoom

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from this Act reads: “The provision which may be made by virtue of subsection (1)(d) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”

Present: Councillors: T Frostick (Chairman), J Spencer, A Howells, I Stewart, R Williams, R Barrington,

Also Present: Dena Ludford (Clerk & RFO)

1 members of the Public

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

19/20.687 APOLOGIES FOR ABSENCE

To receive apologies for absence

19/20.688 VACANCY

a) To NOTE the Councils current vacancies in accordance to LGA1972 s85(1) & (2)

b) to APPROVE the co-option & welcome Colin Michael to the Council

19/20.689 DECLARATION OF INTERESTS

To receive declarations of interest in items on the agenda

19/20.690 PUBLIC REPRESENTATIONS

To receive public representations from residents of Thaxted for matters relating to the agenda for a period not exceeding ten minutes.

19/20.691 REPORTS FROM DISTRICT COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

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19/20.693 MINUTES

To APPROVE and DIGITALLY sign as a correct record the minutes of the Extraordinary Council meeting held on 17th September 2020

To APPROVE and DIGITALLY sign as a correct record the minutes of the Council meeting held on 3rd September 2020 (Please note: these minutes were approved by the full council during the Extraordinary council meeting held on the 17th September, this formality corrects a date error present on this agenda for this item 19/20.681)

19/20.694 COMMITTEE MINUTES

To Note the minutes of the Open Spaces committee meeting held on 17th September 2020

19/20.695 THAXTED DEVELOPMENT COMMITTEE

To ELECT a chair and vice chair of this committee from the current committee membership

(Clls: Stewart, Spencer & Barrington)

19/20.696 PLANNING

During the planning section of any full council meeting, a member/member's of the Neighbourhood Plan delivery group, (if present) will be invited to join the council table for participation, one vote may be cast in accordance to the Committee's terms of reference.

To better support the response of planning applications through the Parish Council during the Covid-19 pandemic, the Clerk shall inform all members of applications received, invitation to comment will be presented through email, where all responses will be collated, The Clerk, together with the Chairman of the Planning Committee will formulate the majority response to the District Council Planning Portal. In the event of any new dwelling application, a decision to hold a remote zoom meeting will be made at the discretion of the Chairman of the Council.

a) UTT/20/2244/FUL PROPOSAL: Proposed conversion of and alterations to redundant building to form 1 no.dwelling

LOCATION: Rear Of Sharpes Cottages Stanbrook Road

b) UTT/20/2280/FUL PROPOSAL: Change of use of land from agricultural to residential garden.

LOCATION: Barn At Millars Farm

c) UTT/20/2356/HHF PROPOSAL: Erection of two storey side and single story rear extensions

LOCATION: 1 Bardfield End Villas Bardfield Road

d) UTT/20/2358/HHF

UTT/20/2359/LB PROPOSAL: Proposed side porch extension, freestanding timber pergola and internal alterations.

LOCATION: Claypits Farmhouse Bardfield Road

LB: PROPOSAL: Remove existing C20 conservatory and replace with side porch extension, remove and replace existing garden wall and gate. Erect a freestanding timber pergola and internal alterations to include: Addition of internal stud walls to existing kitchen, utility room, between lounge and hall and in first floor bedroom. Install new kitchen in exist

lounge and raise the fireplace lintel. Partly infill wall between seating area/new kitchen. Remove a stud wall on first floor between existing ensuite and bathroom and clean exist internal timbers using dry ice blasting.

e) To NOTE the appeal decision for: APP/C1570/W/20/3246383 - UTT/19/1925/FUL - Mill Hill Farm

f) Wedow road/walnut tree meadow culvert

To seek further advice from Uttlesford District Council on the progress of S106 works and funding to the trash screen/flood alleviation works as detailed in the original Croudace planning application.

19/20.697 PLANNING FOR THE FUTURE WHITE PAPER RESPONSE
To APPROVE the draft reply in connection to the housing white paper

19/20.698 HIGHWAYS MATTERS

a) TO CONSIDER AND NOTE THE EFFECT OF THE ORDER TO INTRODUCE 20 MPH ZONES ON THE FOLLOWING LENGTHS OF ROADS.

<http://www.essexhighways.org/Transport-and-Roads/Highway-Schemes-and-Developments/Traffic-Regulation-Orders.aspx>

b) GOVERNMENT CONSULTATION ON PAVEMENT PARKING

To consider Thaxted Parish Councils response to the government consultation on pavement parking:

The closing date for the consultation is 22nd November 2020 and details can be found at the following link: –

<https://www.gov.uk/government/consultations/managing-pavement-parking>

19/20.699 LETTERS OF THANKS

To NOTE a letter of Thanks from United Reform Church

19/20.700 VOLUNTEER FINANCE ARRANGEMENT

To CONSIDER and APPROVE the use of Thaxted Parish Council's banking and software package for administration only for income and expenditure funds EMR'd to the Community Support Group known as 'Thaxted Volunteers'.

19/20.701 AUDIT

To NOTE the Unqualified audit received from our External Auditor PKF littlejon

19/20.702 FINANCE

a) To NOTE and APPROVE the Councils Gross income, expenditure and EMR balances.

b) TO REVIEW ONLINE PAYMENT FOR APPROVAL

To DIGITALLY SIGN and APPROVE the online payments as detailed for approval.

DATE OF THE NEXT MEETING:

Future scheduled meeting will be Thursday 5th November and will remain via the Digital Zoom platform.

Parish Clerk

Dena Ludford

25th September 2020