



THAXTED PARISH COUNCIL

Community Information Centre
7, Town Street, Thaxted,
Dunmow, Essex, CM6 2LD
Tel: 01371 831952.
email: clerk@thaxted.co.uk.
web: www.thaxted.co.uk

MINUTES OF THE COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON TUESDAY 14th December 2021 at 7:30 pm in Guildhall

Present: Councillors: T Frostick (Chairman), A Frater (Vice Chairman) V Knight, A Howells, R Barrington, P Flint. R Williams, A wattebot, J Spencer. J Perkins

Also Present: Dena Ludford (Clerk & RFO)

2 members of the Public richard Haynes & Peter Neal from the Thaxted Local Plan group & 2 members of public digitally

21/22.935 APOLOGIES FOR ABSENCE

District Cllr Martin Foley

21/22.936 DECLARATION OF INTERESTS

Cllr Williams wishes to declare a NP interest in the planning item 21/22.919 UTT/21/3527/LB & UTT/21/3535/AV

21/22.937 PUBLIC REPRESENTATIONS

A representative of the Scouts is present and wishes to speak in relation to item 21/22.948. The Scouts are asking for some additional time to move the container from the site.

21/22.938 REPORTS FROM DISTRICT COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

Cllr Taylor spoke in connection to the extra spaces at Lord Butler in connection to Covid-19 boosters, these can be accessed by the usual NHS natural booking system. Advice from Dr Taylor is to wear a mask and to socially distance wherever possible. Cllr Spencer informs that whilst fully vaccinated, still received calls to attend to have the booster. Cllr Perkins announces that she volunteers to vaccinate at Stanstead and that they are taking anyone so there are plenty of spaces should anyone wish to book.

21/22.939 REPORTS FROM COUNTY COUNCILLOR ON MATTERS RELATING TO THE PARISH OF THAXTED

Reports attached.

Cllr Wattebot wishes to raise a point, whilst Prioritising peoples housing over roads is of course important, the agreement on the B1051 is still not completed having been asked for the past at least 6 months, approximately two years ago part of the culvert under the corner of Hague's into the lane going up to Horam hall.

Cllr Frater comments that there is a grant available for households in connection to flooding of up to £8k, can this be publicising for all residents please, if its active and suitable, the Clerk will look in to this further and if appropriate drive the message through our web page and via facebook.

21/22.940 MINUTES

RESOLVED To **APPROVE** and sign as a correct record the minutes of the Council meeting held on **9th November 2021**

21/22.941 COMMITTEE MINUTES

To **NOTE** the minutes of the Finance & Establishment meeting held on **23rd November 2021**

21/22.942 PLANNING

21/22.916 UTT/21/3332/HHF

PROPOSAL:

Proposed single storey outbuilding

LOCATION: Folly Mill House Folly Mill Lane

RESOLVED to **SUPPORT** on the provision that we ask for a condition that it always remains as ancillary to the house?

21/22.917 UTT/21/3372/HHF PROPOSAL: Proposed conversion of existing carport into habitable room, single storeyside extension and internal alterations.

LOCATION: 3 Morris Dance Place Thaxted

RESOLVE to **STRONGLY OBJECT**

On the grounds degradation of the character of the neighbourhood, this may also set a precedent for the future loss of architectural features, coupled with the loss of off-street parking. This was an award-winning site within a conservation area and consideration should be made to ensure the designs are not spoilt as a result of this scheme. The Parish Council wishes to ascertain if the permitted development rights have also been removed from the site.

21/22.918 UTT/21/3434/LB

PROPOSAL: Proposed removal of portion of internal load bearing wall between ground and first floor.

LOCATION: 43 Newbiggen Street Thaxted

RESOLVED to **SUPPORT** the Listed Building officers' comments

21/22.919 UTT/21/3527/LB & UTT/21/3535/AV

PROPOSAL: Erection of illuminated and non-illuminated signs to the exterior of building

LOCATION: The Maypole 31 Mill End

RESOLVED to **SUPPORT**

21/22.920 UTT/21/3612/HHF

PROPOSAL: Erection of two storey side and single storey rear extension

LOCATION: Pandemonium Thaxted Road

RESOLVED to **MAKE NO COMMENT**

APPEALS

21/22.921 APP/C1570/W/21/3278376

Monk Street Stables Monk Street

Description of development: Construction of 1no. single storey dwelling.

Application reference: UTT/20/3425/FUL

Appellant's name: Mr J Taylor

Appeal reference: APP/C1570/W/21/3278376

Appeal start date: 15.11.2021

21/22.943 LOCAL PLAN UPDATE

All the sites have been discussed by the local Plan Group, the technical analysis has now been done, the general complaints from us is to say that they have only looked at designations from that contained within the Local Plan and we have now sent a strong note to ensure that the Neighbourhood plan designation as an adopted plan is also considered.

The Chairman states that the cut off date for Elers way is now 13th January 2022. The Solar farm has also been extended and there is no committee date as yet. Scoping report is not an agenda item however the general consensus from the PC is that we are not commenting at this stage.

21/22.944 THAXTED GREEN CHARTER

RESOLVED UNANIMOUSLY to **ADOPT** what Thaxted may wish to include within their Green Charter. The clerk will consider how the Green Charter is to be woven into existing council documents, such as standing orders.

21/22.945 COMMUNITY SPECIAL CONSTABLES

We are pleased to announce that we have an interested person currency within their training who wants to come join us as our CSO, The clerk will arrange a meeting with Cllr Ralph Barrington and the officer as soon as able.

21/22.946 4 YEAR PLAN FOR LIBRARIES

RESOLVED that Cllr Frater in collaboration with Cllr Foley will **RESPOND on behalf of** Thaxted Parish Councils to the draft Everyone's Library Service 2022-2026 Plan. Cllr Frater asks that anyone who wishes to offer their support do so on the individual consultation. Cllr knight wishes to express that given that we already have a modern and vibrant library what benefits might be specific to Thaxted and proportionate.

(see attached link)

<https://libraries.essex.gov.uk/everyoneslibrary/>

21/22.947 TRANSPORT SURVEY

RESOLVED that Cllr Wattebot will respond on Thaxted Parish Councils behalf to the public consultation is your opportunity. The online consultation will close on Sunday, 30 January 2022.

21/22.948 CLT & LAND ENCROACHMENT

- a) To receive a verbal update from the Chairman in connection to a land encroachment effecting the Parish Councils boundaries at the site affronting Levitts farmhouse along the Bardfield road. The Clerk and Chairman have been in receipt of some what can only be described as aggressive emails from the encroacher.

This council is still and always has been open to progress amicably matters which could be connected to a land swap mutual and friendly agreement so that parishioners are not put of pocket

- b) To **CONSIDER** what the latest date the Scouts could occupy the area they currently use for storage after the 12-month notice period has ended which is currently the 18th December 2021. Recently the Clerk has agreed that the actual storage container may remain in situ until the 31st December 2021 with the remainder of the site clearance to be completed by the 25th. The Council **UNANIMOUSLY AGREED** that the Scouts may occupy site until the 18th January 2022 at the very latest, the Scouts (who were present at the meeting digitally) intimated that this was more than generous and that the site would be fully cleared long before this date, they Scouts will liaise with the Clerk in relation to when they have finished with the site clearance via email.

21/22.949 PARKING IN THAXTED

- a) To receive a report from the Parking working group.
After a lengthy discussion there is a need to bring the item back to the January meeting in order to make a resolution in connection to a civil parking enforcement adoption in Thaxted.
- b) **RESOLVED** To **APPROVE** a parking solution for Newbiggen Street in the form of an LHP request to support our 20 MPH request. Proposed by Cllr Frostick seconded by Cllr frater, unanimously resolved.

21/22.950 QUEENS PLATINUM JUBILEE

After receiving a verbal report from Cllr Perkins and Cllr Knight, the finances for the project are looking to be in the region of around £10k, the Council is asked if additional funds could be considered, over and above the £3000 that has already been earmarked from next years budget. The Chairman has expressed that the budget is next on the agenda and given the benefits to the community that this item presents is happy to further consider the Clerk liaising with the council and committee going forward to utilise unspent funds from this financial year totalling £1,500 to support the Queens platinum jubilee.

21/22.951 FINANCE

a) EMR'S & CURRENT ACCOUNTS November 2021

To **NOTE** Account income and receipts

(See attached report's)

b) TO REVIEW ON LINE PAYMENT FOR APPROVAL

to sign and approve the on line payments as detailed

c) BANKING TELEPHONE NUMBER UPDATE

RESOLVED To **AUTHORISE** the Clerk to provide LLOYDS bank with the Clerks personal Mobile number for dual authentication purposes and card payments for the current account only.

21/22.952 DRAFT BUDGET

RESOLVED to **APPROVE** the **DRAFT BUDGET** proposal for 2022-23

Proposed Cllr Barrington Seconded Cllr Williams

21/22.953 UPDATE REGARDING THAXTED DAY CENTRE

Cllr Taylor has applied to run the Day centre on behalf of the community and at any given moment we hope to receive permission to do so, there are some administration tasks to be arranged, we've had a donation from Hunts in relation to providing meals for older people.

21/22.954 Date of NEXT MEETING & CHRISTMAS & NEW YEAR office closure

To Note the Parish Office will be closed from 22nd December 2021 and shall reopen on the 7th January 2022.

The date of the next Council Meeting will be on **TUESDAY 11th January 2022 at The Guildhall at 7:30pm.**