



THAXTED PARISH COUNCIL

Community Information Centre
7, Town Street, Thaxted,
Dunmow, Essex, CM6 2LD
tel: 01371 831952.
email: clerk@thaxted.co.uk.
web: www.thaxted.co.uk

MINUTES OF THE Assets & services COMMITTEE MEETING OF THAXTED PARISH COUNCIL HELD
ON Friday 24th March 2023 in the Guildhall at 4PM

COMMITTEE MEMBERSHIP

Cllr. A. Howells (Chairman)
Cllr A Frater (Ex Officio Member)

Cllr. T Frostick

APOLOGIES FOR ABSENCE

Cllr. J. Perkins (Vice Chairman)
Cllr. R Williams
Cllr. P. Flint
Cllr. J. Spencer

1. DISCLOSURE OF INTERESTS

To receive disclosures of interest in items on the agenda.

2. PUBLIC SPEAKING TIME

A member of the public wishes to speak about the web site in its current format and questions if this meets with Accessibility legislation, the Clerk thanks the speaker and explains that there is much work needed however to the best of our knowledge the legislation has been met.

3. MINUTES

Resolved To verify and sign as a correct record the minutes of the Assets & Services meeting of the Committee held on **9th August 2022**

4. THE RECREATION GROUND AND PLAY AREA

To consider the ongoing costs of repair and maintenance of all play equipment, the Zip wire is now completed, and there remains some outstanding items which we are awaiting quotes for.
To Revisit the policy for committee decision.

5. ALLOTMENTS

To Note the new signs have now been ordered and arrangements to install shall follow.
To strim the vacant sites once the signs are in place. (Clerk to arrange)
To insulate the water pipes ready for winter and to read the water meter. (Clerk to arrange with Cllr Frostick)

6. TO DISCUSS ALL MATTERS RELATING TO THE OPEN SPACES AREAS AS NAMED BELOW

- a) Jubilee gardens (to be renamed Queen Elizabeth Gardens)
Proposal by Cllr Frostick seconded by Cllr Frater Gigaclear agreement signed.
- b) Margaret Street gardens
- c) Beech Tree Gardens
- d) Welly boot wood
fire signs now done, the road is blocked, hazel across the entrance has three dead branches,
RESOLVED not to go ahead with moving the gate.

e) Mosscotts meadow

Cllr Howels explains that a recent visit from the Essex Wildlife Trust who say they are happy with the species and hedge management. We need to cut differently this year going forward and a new plan shall be formed to reflect this.

Clerk to gather info on trees for replacement around 20 to support habitat.

Bulb planting has been scheduled in the diary as a community event and this shall be called 'Crocus Quest, the date for this is Saturday 9th September 2023, further information shall follow.

Cllr Frostick suggests that we should Register the title for S106 land.

f) Cutlers Green – nothing to report apart from the mound of earth which remains.

g) Coach Park

To Evaluate the natural wild grass area (unseeded) resolved to continue to have Molecular and Coach Park as natural verges with a 1m strip at front cut.

h) Grass verges

To Evaluate the natural seeded grass verge areas

7. MARKET

To receive a verbal update from the clerk in relation to matters connected to the Market

RESOLVED To **APPROVE** in advance monthly invoice payments for all market traders.

8. DOG BINS

Dog bins are no longer necessary as separate waste receptacles, once our existing bins have been naturally depleted it is **RESOLVED** that we are not replacing them, the cost to the council for emptying is an average of £97 monthly.

9. THE PAVILION

The Thaxted Rangers are in regular communication with the Clerk and much internal refurbishment has taken place, including wifi Heaters for energy saving cost efficiency.

10. WAR MEMORIALS & STRUCTURES

The memorial looks to be in good repair and no works are needed at this time.

11. PUBLIC TOILET

Cllr Frostick wishes to know if the toilets are Regularly checked by staff and where he may find these reports? The Clerk responds that this shall be one of the weekly duties of the Town custodian with new hours starting in April.

Ideas to open the Pavilion toilet including costs and discuss with Rangers, clerk to Pursue.

12. COMMUNITY WEEDING & OUTDOOR ACTIVITIES

Chairman to consider ongoing activities for community garden related projects.

13. PARISH COUNCIL WEBSITE

This matter is under debate with a new staff member who shall be contracted to redesign the site in its entirety, some consideration towards the time and cost of this must first be factored in.

14. DATE OF NEXT MEETING

TBA

DRAFT